

STATE HISTORICAL RECORDS ADVISORY BOARD

Minutes

The State Historical Records Advisory Board (SHRAB) met on March 5th at 10 a.m. in the Conference Room at the Kentucky Department for Libraries and Archives (KDLA). Board members present were: Richard Belding, Coordinator; Barbara Teague, Deputy Coordinator; Rebecca Ryder, University of Kentucky (UK); Mary Margaret Bell, Jefferson County Public Schools (JCPS); Sue Lynn Stone, Western Kentucky University (WKU); Yvonne Baldwin, Morehead State University (MSU); and Kevin Graffagnino, Kentucky Historical Society (KHS). Also present was Connie Renfroe, Public Records Division Secretary. Not present was Dr. James Greene, Harlan Independent Schools.

The minutes of November 20, 2002, were reviewed by the Board. Bell made an amendment to the minutes. She said in November, 2002, she had been working with the Jefferson County Public Schools and not the University of Louisville, as identified in the minutes. Ryder made a motion to approve the minutes as corrected, seconded by Baldwin. Motion carried.

Teague gave an update on the National Historical Publications and Records Commission (NHPRC) grant submitted by SHRAB. NHPRC awarded \$2,000 of the \$10,000 request to cover administrative cost, but were denied the \$8,000 cost for the marketing consultant. The grant money will be used to cover the cost for meeting expenses and for printing of the Archives Week bookmarks. Later this year, another grant will be submitted to NHPRC, requesting \$10,000 to cover administrative costs for 2004.

Teague also gave an update on the work of the Archives Week Coordinating Committee. The Committee was pleased with the results from the first Kentucky Archives Week in 2002. The Committee agreed to use last year's theme, "Our Past Deserves a Future,"

again this year. The plan is to award up to five certificates of recognition for achievement to different institutions, programs, or people that have made contributions towards Archives in Kentucky. A group from the Committee will be working on the criteria for the Clark Award although the Committee suggested that the Clark Award only be given when the occasion warrants, not necessarily annually. The Committee also agreed that eventually, nominations for the Thomas D. Clark Archives Week Award would be taken from throughout the state. The Committee will also begin work on a poster for the 2004 Archives Week. The Committee plans to meet again next month.

Belding stated that there were state government budget cuts, which would have an impact on KDLA; however, there was uncertainty as to how great an impact it would be.

The Board then reviewed the Draft Strategic Plan. Graffagnino made a motion to accept the Draft Strategic Plan with the amendment to the year 2004, Goal 2, Objective 1, Action Step 2.1.c. to read "Begin production to produce a video promoting the importance of Kentucky historical records." Bell seconded the motion. Motion carried.

Discussion was held on communications with partners listed in the Strategic Plan. Each board member will act as a liaison between SHRAB and the organization of their choice listed under the resources/partners. The SHRAB strategic plan will be placed on the SHRAB website. Meetings will be scheduled with these groups to share this plan.

Graffagnino stated that he had accepted a position as Director of the Vermont Historical Society and would be leaving KHS April 1st. Belding expressed appreciation on behalf of the Board for Graffagnino's participation on the Board and wished him well.

The Board then viewed a video produced for KHS. Graffagnino said that the following steps were taken in producing the video: first, reading material was given to the producer to enable him to learn about the organization; second, the producer wrote a script in cooperation with staff of KHS; finally, the video is actually shot and a finished copy produced. Discussion was held on the production of the video, and how the KHS example might serve as a model for a video to be produced by the SHRAB.

There being no further business to discuss, the meeting was adjourned.

